



# ADMISSIONS

PRESCHOOL & PRE-KINDERGARTEN APPLICANTS

## PRESCHOOL & PRE-KINDERGARTEN APPLICANT CHECKLIST

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PRESCHOOL AGE REQUIREMENT: AGE THREE (3) BY SEPTEMBER 1ST

PRE-KINDERGARTEN AGE REQUIREMENT: AGE FOUR (4) BY SEPTEMBER 1ST

Open Enrollment for the 2023-2024 begins January 14, 2023.

Classes are filled on a first come, first paid basis. Applicants are encouraged to enroll as soon as possible to secure a spot in their respective class. Once a class is filled, a waitlist will be available.

IMPORTANT: Please prepare documents for submission in PDF format and email to [admissions@tls-hawaii.org](mailto:admissions@tls-hawaii.org).

Here is the checklist of required documents and steps to enroll your child at Trinity Lutheran School for the 2023-2024 school year (or sooner, if applicable).

- Complete and submit application and enrollment forms and fees.
- Turn in a copy of your child's birth certificate.

Prior to starting school, your child will need to complete two health forms required by the State of Hawaii. Please click on the links below.

- [DOE Student Health Record](#)
- [DHS Supplement Form](#)

*Please note, students must be fully potty trained. Trinity Lutheran School defines fully potty trained as the child knows when he/she needs to use the bathroom and being able to do so without assistance. Trinity Lutheran School does not allow a child to come to school wearing pull-ups or similar style potty training garments. Students that have potty training accidents during school hours will be asked to stay home for two weeks to continue working on proper training.*

For questions, please contact the school office at 808.621.6033 or [office@tls-hawaii.org](mailto:office@tls-hawaii.org).